

CHECKLIST FOR EAGLE SCOUT CANDIDATES AND THEIR ADULT LEADES



Once an Eagle application has been submitted (Keep copies!!), it is vetted by Council to check that all advancement requirements have been met. This is done by the Registrar and the Advancement Chair or a member of the Advancement Committee. The District Advancement Chair or Committee member will then approach the unit Scoutmaster or Committee Chair to set up an Eagle Board of Review.

Scoutmasters/Committee Chairs:

The Scoutmaster should review the Scout's handbook to make sure all requirements have been signed off on and *all the most recent requirements have been met*.

There should be no less than 3 and no more than 6 Board members, including the member of the Advancement team. We recommend at least one member have some Scouting experience, but it is not necessary. Your Advancement Chair will send a list of guidelines for you to share with the Board Members, should you choose. Parents are prohibited from sitting on Boards, even if they are Scoutmaster or Committee Chairs. See the Guide to Advancement for clarification.

The Scoutmaster or Committee Chair should be ready to present their candidate and their endorsement of the Eagle candidate to the Board.

Scoutmasters will have the option of sitting in the room during the board. They may not be part of the discussions *unless directly asked a question from the Board that only they can answer*.

Scouts:

Expect your Board to last 40-75 minutes.

Be Prepared: The representative for the Advancement Committee will have copies of your Eagle application and your letters of reference for review before you are called into the room. They will also review your Scout Handbook and your Eagle Project paperwork. *It is helpful*, but not required that copies of your Eagle Project Workbook be available. Make sure the requirements in your Scout Handbook have all been signed and the most recent requirements have been met. If there are any special awards, memorabilia, patches or pictures you would like to share with your Board, you are welcome to showcase these items. This is a good way for your Board to really understand the impact of Scouting on your life.

Your parents are welcome to wait in a designated area at the Board location.

Be honest. If you have done all the work for your requirements, you have nothing to be nervous about. You have prepared and now you just need to be clear and candid about the work you have accomplished.

You will be asked to leave the room while the Board deliberates. It must be a unanimous decision.

You will be escorted back into the room to hear the Board's decision. If the vote is not unanimous, the Advancement Chair or Representative can guide you and your Scoutmaster with the steps to appeal the decision. If the vote is unanimous, the Board will sign your advancement records and the Advancement Chair or representative will sign your application and Scout Handbook. Your application along with the accompanying paperwork will be submitted to Council.